

LEISURE VILLAGE EAST ASSOCIATION, INC.

Administration Building
(732) 477-7900

One Dumbarton Drive

Lakewood, NJ 08701-6999
Fax (732) 477-7921

MOVE-OUT / CLEAN OUT PERMIT ***

MOVE OUT **NOT** PERMITTED ON SUNDAYS OR HOLIDAYS

Moving out of the Village: Monday through Saturday ONLY – 8AM TO 6PM

SIGNATURES REQUIRED FROM THE ADMINISTRATION OFFICE AND RESIDENT

A security fee of **\$200.00 is required, which will be deposited.** This is to ensure that all debris, furnishings and etc. is removed from the Village. The 3ft area must be maintained, shrubbery & trees should not exceed 5 feet or block any windows, and failure to comply is a violation of Rules & Regulation, and your deposit will not be returned.

Please call Administration Office for final move out inspection. After inspection is approved, then the refund deposit will be returned within 2 weeks.

Unit # / Address: _____ Date: _____

In keeping with Leisure Village East Association rules and regulations, permission is hereby granted to:

Print Resident Name (If not a resident, name and address of person obtaining permit)

Print Resident Forwarding Address

Print Non-Resident Name

Print Non-Resident Address

Move-Out Date _____ **Clean-Out Date** _____ **Remove Barcode yes** ___ **no** ___

Moving Company Name: _____

Moving Company Address

Private Party Name: _____

Private Party Address

PLEASE SIGN BELOW:

Resident/Non Resident Signature (I have read the above and will abide by LVE rules)

LVE Manager/ Trustee Signature: _____

***This form can be emailed to Heather at hfernicola@lvenj.com or handed in at the Admin. office. If there are any questions, please call Heather at 732-477-7900 ext. 100.

Updated 7/13/2018 7/25/18